

GEF NGO NETWORK TWO YEAR OPERATIONAL ACTION PLAN (2008-2010)

OBJECTIVE 1: TO ENHANCE THE ROLE OF CIVIL SOCIETY IN SAFEGUARDING THE GLOBAL ENVIRONMENT

STRATEGY 1.1: Support outreach and awareness on global environment issues

SUB STRATEGY 1.1.1:

Undertake outreach programs and campaigns to raise awareness on key global environment issues in partnership with Network members and other NGO/IP Networks.

ACTIVITY 1.1.1.1:

Annual Outreach and Awareness Campaigns on 3 GEF Focal Areas (Climate Change, Bio-Diversity, Land Degradation)

PRIME:

Communication and Outreach Committee

Communication and Outreach Committee

Communication and Outreach Committee

PERFORMANCE INDICATOR:

Preparation and Dissemination of Campaign Materials

- Climate Change
- Bio-Diversity
- Land Degradation

Assessment of Awareness Campaign

- Climate Change
- Bio-Diversity
- Land Degradation

Completion of Policy Number of Media / Communication Releases

TARGET:

Dec 2009
Jun 2010
Jun 2009

Mar 2010
Oct 2010
Mar 2010

Mar 2009
Ongoing

STRATEGY 1.2: Document and disseminate experience and best practice to address global environment issues

SUB STRATEGY 1.2.1: Develop a knowledge exchange platform on the role of Civil Society in safeguarding the global environment

ACTIVITY 1.2.1.1:

Establish and maintain a knowledge exchange database and website

PRIME:

Communication and Outreach Committee

PERFORMANCE INDICATOR:

Set up of Database and Website

TARGET:

Dec 2008

ACTIVITY 1.2.1.2:

Collate and disseminate existing information and awareness materials on global environment issues to civil society organizations

PRIME:

Communication and Outreach Committee

PERFORMANCE INDICATOR:

Identification, Collation and dissemination of information

TARGET:

Sept 2009

ACTIVITY 1.2.1.3: Create and maintain a process for presentation of thematic / case studies by GEF accredited NGO's at GEF NGO Consultation	PRIME: Communication and Outreach Committee	PERFORMANCE INDICATOR: Number of Invited Presentations	TARGET: 2 per year
SUB STRATEGY 1.2.2: Collate and disseminate results and lessons learned through GEF and non-GEF related activities to address key environmental challenges.			
ACTIVITY 1.2.2.1: Build a Case Study Database of GEF Funded Projects implemented by Civil Society	PRIME: Communication and Outreach Committee	PERFORMANCE INDICATOR: Completion of Database	TARGET: June 2009
STRATEGY 1.3: Encourage civil society contributions to the negotiation and implementation of Conventions			
SUB STRATEGY 1.3.1: Promote and support involvement of civil society organizations in negotiation and implementation of environmental conventions.			
ACTIVITY 1.3.1.1: Facilitate linkages between GEF NGO Network with existing Civil Society networks related to bio-diversity and climate change. (UNFCCC, CBD)	PRIME: Coordinating Committee	PERFORMANCE INDICATOR: Mechanism Identified and deployed – UNFCCC	TARGET: Nov 2008
		Mechanism Identified and deployed – CBD	June 2009
ACTIVITY 1.3.1.2: Develop mechanism for GEF NGO Network engagement in UNCCD	PRIME: Technical Working Group (To be Set up by Nov 2008)	PERFORMANCE INDICATOR: Mechanism developed	TARGET: Sept 2009
ACTIVITY 1.3.1.3: Facilitate Civil Society input to operation of Climate Change Adaptation Fund	PRIME: Technical Working Group (To be set up by Nov 2008)	PERFORMANCE INDICATOR: Network Representative on Board	TARGET: March 2009
SUB STRATEGY 1.3.2: Organize regular dialogues at convention meetings in partnership with GEF Secretariat and Agencies, network members and other partners.			
ACTIVITY 1.3.2.1: Organize high level consultation meeting between GEF Secretariat, Agencies and Civil Society at COP 14 and COP 15	PRIME: Communication and Outreach Committee & Technical Working Group	PERFORMANCE INDICATOR: COP 14 and COP 15 Consultation	TARGET: Dec 2008 Dec 2009
SUB STRATEGY 1.3.3: To channel ground level experiences from GEF programmes with civil society to convention meetings and implementation processes.			
ACTIVITY 1.3.3.1: (UNFCCC, CCOPs, CBD COP) Organize exhibitions, side events and special publications at each key convention meeting.	PRIME: Technical Working Group (To be set up by Nov 2008)	PERFORMANCE INDICATOR: Publications produced and events organized	TARGET: 3 Events

STRATEGY 1.4: Strengthen capacity of civil society to address global environment issues through engagement in policy making dialog at the national, regional and global level

SUB STRATEGY 1.4.1: Organize network expertise and capability to support capacity building programmes and facilitate involvement in design and implementation for GEF projects

ACTIVITY 1.4.1.1:

Develop a consultant / expert database repository to support technical contribution and capacity building program for the network

PRIME:
Membership Committee

PERFORMANCE INDICATOR:
Database Completed
Promotion and Assessment of active utilization

TARGET:
Jun 2009
Ongoing

SUB STRATEGY 1.4.2: Organize periodic training and other capacity building activities for NGOs/IPs and other civil society organizations in partnership with GEF agencies and projects.

ACTIVITY 1.4.2.1:

Organize a pilot NGO Capacity Building workshops for SIDS and LDC's

PRIME:
Strategy and Planning Committee

PERFORMANCE INDICATOR:
Completion of Pilot

TARGET:
2 per year

ACTIVITY 1.4.2.2:

Identify and make available information on training opportunities for Civil Society related to the global environment funded by GEF or GEF NGO Network members

PRIME:
Strategy and Planning Committee

PERFORMANCE INDICATOR:
Training Calendar Completed and shared with Civil Society

TARGET:
Jun 2009

OBJECTIVE 2: TO STRENGTHEN GLOBAL ENVIRONMENTAL POLICY DEVELOPMENT THROUGH ENHANCED PARTNERSHIP BETWEEN CIVIL SOCIETY AND THE GEF

STRATEGY 2.1: Support promotion of GEF programs and activities to Civil Society

SUB STRATEGY 2.1.1: Disseminate information materials on GEF programmes to civil society in partnership with GEFSEC and Agencies

ACTIVITY 2.1.1.1: Collate, develop, translate and disseminate materials on GEF Programs with GEFSEC and Agencies	PRIME: Communication and Outreach Committee	PERFORMANCE INDICATOR: Materials Disseminated	TARGET: Ongoing
ACTIVITY 2.1.1.2: Develop media relations policy and mechanism for communication of information to regional and global society	PRIME: Communication and Outreach Committee	PERFORMANCE INDICATOR: Completion of Media Relations Policy # of Media Information Releases	TARGET: March 2009 Ongoing

SUB STRATEGY 2.1.2.: Document civil society involvement with GEF activities for use in information and outreach programmes

ACTIVITY 2.1.2.1: Collate photographs, videos, reports and other materials on civil society involvement with GEF activities for use in information and outreach programmes	PRIME: Communication and Outreach Committee	PERFORMANCE INDICATOR: Completion of visual information library	TARGET: Ongoing
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SUB STRATEGY 2.1.3.: Collaborate with GEFSEC in the implementation of the GEF communication strategy

ACTIVITY 2.1.3.1: Develop a leaflet and printed media with the GEF Communications Office	PRIME: Communication and Outreach Committee	PERFORMANCE INDICATOR: Completion of Material	TARGET: TBD
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STRATEGY 2.2: Enhance Civil Society involvement in GEF Country, regional and global Projects

SUB STRATEGY 2.2.1: Work with GEF Focal points and GEF Agencies to identify opportunities for civil society involvement in the preparation and implementation of GEF projects and programmes

ACTIVITY 2.2.1.1: Analysis of Civil Society involvement in GEF projects from GEF 1 to GEF 4	PRIME: Strategy and Planning Committee	PERFORMANCE INDICATOR: Preliminary Analysis Report Completed Final Analysis Report	TARGET: May 2009 April 2009
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ACTIVITY 2.2.1.2: Identification, compilation and promotion of opportunities for Civil Society involvement in GEF 4 and GEF 5	PRIME: Strategy and Planning Committee	PERFORMANCE INDICATOR: # of Opportunity Alerts	TARGET: Ongoing
SUB STRATEGY 2.2.2: Promote and facilitate the inclusion of Civil society representatives in country programme consultations and GEF project and programme governance mechanisms.			
ACTIVITY 2.2.2.1: Facilitate regular country liaison between GEF Focal Point and Civil Society organizations	PRIME: RFP's	PERFORMANCE INDICATOR: Number of Meetings	TARGET: Ongoing
STRATEGY 2.3: Support the effective access of local communities and civil society organizations to GEF resources through the SGP			
SUB STRATEGY 2.3.1: Strengthen the collaboration between the GEF NGO network and the GEF Small grants programme (SGP)			
ACTIVITY 2.3.1.1: Strengthen joint working operational relationships between SGP and GNN at country and global levels	PRIME: RFP's and SGP	PERFORMANCE INDICATOR: At least one RFP to attend Regional Consultations.	TARGET: One RFP Attendance
ACTIVITY 2.3.1.2: Create operational links between SGP and GNN at the country level	PRIME: RFP's and SGP	PERFORMANCE INDICATOR: Number of Operational links established	TARGET: 30 Operational Links
SUB STRATEGY 2.3.2: Support consultations with Civil Society on the SGP Country Programs Graduation Process.			
ACTIVITY 2.3.2.1: Supporting Civil Society inputs to the development of sustainable modalities for graduating SGP Country Programs.	PRIME: Relevant RFP's	PERFORMANCE INDICATOR: Increased Level of Civil Society input generated	TARGET: Civil Society input made in SGP Country Program Graduation workshop – Jan 2009
ACTIVITY 2.3.2.2: Support transitional processes in selected countries	PRIME: Relevant RFP's	PERFORMANCE INDICATOR: Level of national Civil Society input to transitional activities	TARGET: TBD

SUB STRATEGY 2.3.3: Jointly document and disseminate experience and lessons learned from SGP and other GEF related support to communities and CSOs			
ACTIVITY 2.3.3.1: Joint work to promote the concept of community based actions to implement climate change adaptation	PRIME: Technical Working Group	PERFORMANCE INDICATOR: Series of Knowledge Management products	TARGET: COP 14 (UNFCCC) – Dec 2009
ACTIVITY 2.3.3.2: Jointly promote community based approaches to biodiversity conservation	PRIME: Technical Working Group	PERFORMANCE INDICATOR:	TARGET: COP 10 (CBD)- Jun 2010
ACTIVITY 2.3.3.3: Review and report on experiences of CSO on GEF Projects implementation and results	PRIME: Communication and Outreach Committee	PERFORMANCE INDICATOR: Publication of the Review.	TARGET: June Council 2010
ACTIVITY 2.3.3.4: Collaboration on web-based exchange of information and knowledge	PRIME: Communication and Outreach Committee	PERFORMANCE INDICATOR: Linkages established between web-based dissemination tools at country, regional and global levels.	TARGET: Nov 2008 (Global) Jun 2009 (Local)
STRATEGY 2.4: Provide strategic input to GEF policy making, planning and reviews			
SUB STRATEGY 2.4.1: Maintain regular contact with network members to solicit feedback on specific and /or general policy and programs of the GEF			
ACTIVITY 2.4.1.1: Strengthen input from network members to GEF Council policies and planning through input to GEF Council / Consultation	PRIME: Strategy and Planning Committee	PERFORMANCE INDICATOR: High Quality interventions at Council Meetings	TARGET: Ongoing
ACTIVITY 2.4.1.2: Collate experience and lessons learned from Network members and other civil society organizations on GEF programme implementation	PRIME: Outreach and Communication	PERFORMANCE INDICATOR: High Quality Input to GEF Monitoring and Evaluation	TARGET: Ongoing
SUB STRATEGY 2.4.2: Undertake policy analysis and review in relation to the key technical, managerial and governance issues related to the operation of the GEF through			

operation of task forces on focal areas and conventions.			
ACTIVITY 2.4.2.1: Undertake strategic analysis of GEF 5 Focal Area Strategy and input into GEF 5 replenishment process	PRIME: Technical Working Group (To be Set up by Nov 2008)	PERFORMANCE INDICATOR: Analysis Completed	TARGET: Dec 2010
ACTIVITY 2.4.2.2: Investigate the effectiveness of the current mechanisms for Civil Society participation in GEF implementation and recommend improvements for GEF 5	PRIME: RFP's / Strategy Working Group	PERFORMANCE INDICATOR: Effectiveness Report Completed	TARGET: Dec 2009
SUB STRATEGY 2.4.3: Facilitate input to the GEF through input to council, constituency and technical meetings			
ACTIVITY 2.4.3.1: Produce Council paper inputs to empower the network capability. (6 Points)	PRIME: Coordination Committee	PERFORMANCE INDICATOR: Completion and Approval of NGO Council Paper Input	TARGET: Nov 2008
SUB STRATEGY 2.4.4: Establish effective and formal linkages between the Network and the GEF Independent Evaluation Office to contribute to the evaluation of projects distill best practices and make the evaluation process more transparent and accountable to public.			
ACTIVITY 2.4.4.1: Facilitate network input to the OPS 4	PRIME: RFP's / Strategy Working Group	PERFORMANCE INDICATOR: Collation of all Inputs	TARGET: Jun 2009

OBJECTIVE 3: TO STRENGTHEN THE GEF NGO NETWORK CAPACITY

STRATEGY 3.1: Enhance Governance capability of the GEF NGO Network

SUB STRATEGY 3.1.1: Enhance Network activities at the national levels

ACTIVITY 3.1.1.1:

Create a framework for identification and selection of NGO Network Country Representatives (NGO Country Points)

PRIME:
RFP's

PERFORMANCE INDICATOR:
Completion of Framework

TARGET:
Jan 2008

SUB STRATEGY 3.1.2.: Strengthen communication between the RFPs and their constituency

ACTIVITY 3.1.2.1:

Facilitate Constituency Civil Society fora to communicate, update, share and report on civil society work programs and activities in support of the GEF

PRIME:
Communication and Outreach Committee

PERFORMANCE INDICATOR:
Number of regional fora convened

TARGET:
8 fora

SUB STRATEGY 3.1.3.: Enhance effectiveness of regional activities

ACTIVITY 3.1.3.1:

Develop regional network plans

PRIME:
RFP's

PERFORMANCE INDICATOR:
Development Plans Completed

TARGET:
Jan 2009

ACTIVITY 3.1.3.2:

Monitor activities at the regional and country levels to assess GEF activities and implementation of projects.

PRIME:
RFP'S

PERFORMANCE INDICATOR:
Periodic Monitoring of Activities to ensure success

TARGET:
Ongoing

SUB STRATEGY 3.1.4: Build financial governance mechanism for the GEF NGO Network

ACTIVITY 3.1.4.1:

Prepare a financial management framework including budgeting process to manage and administer NGO Network funds

PRIME:
Governance Committee and Technical Working Group (To be Set up by Nov 2008)

PERFORMANCE INDICATOR:
Completion of Financial Management Framework

TARGET:
Dec 2008

STRATEGY 3.2: To promote active membership

SUB STRATEGY 3.2.1: Maintain and strengthen membership base

ACTIVITY 3.2.1.1:

Prepare information sheet on Network and benefits of

PRIME:
Communication and Outreach

PERFORMANCE INDICATOR:
Information Sheet Completed

TARGET:
October 2008

membership /GEF Accreditation	Committee		
ACTIVITY 3.2.1.2: Attract new accredited civil society membership to the Network	Communication and Outreach Committee	# of new accredited members	Ongoing
SUB STRATEGY 3.2.2: Strengthen communication within and across local regional and international levels			
ACTIVITY 3.2.2.1: Prepare basic information materials on the network for web dissemination (English, French, Spanish)	PRIME: Communication and Outreach Committee	PERFORMANCE INDICATOR: Completion Date	TARGET: Nov 2008
ACTIVITY 3.2.2.2 Prepare information sheet on Network Operating procedures including profile of Co-ordinating Committee, CFP and RFP	PRIME: Communication and Outreach Committee	PERFORMANCE INDICATOR: Completion Date	TARGET: Nov 2008
STRATEGY 3.3: Improve the NGO Network Communication and procurement of funding			
SUB STRATEGY 3.3.2: Developing and building up Communication and Network resources for the GEF NGO network			
ACTIVITY 3.3.2.1: Set up website using community portal software to facilitate discussions and document development, network content and repository of all network documents	PRIME: Communication and Outreach Committee	PERFORMANCE INDICATOR: Completion Date	TARGET: Nov 2008 Ongoing
ACTIVITY 3.3.2.2 Develop a network e-group (ongoing) and quarterly newsletter to highlight activities of the network and maintain calendar of events	PRIME: Communication and Outreach Committee	PERFORMANCE INDICATOR: Set Up Date	TARGET: Ongoing
SUB STRATEGY 3.3.3: Establish and support a communication strategy			
ACTIVITY 3.3.3.1: Prepare regular articles for GEF Talking Points and circulate updated information on network to GEF focal points and GEF agencies and potential partners	PRIME: Communication and Outreach Committee	PERFORMANCE INDICATOR: Number of Articles per Talking Points issue	TARGET: 1
SUB STRATEGY 3.3.4: Pursue opportunities and activities to utilize capacity of the GEF NGO Network members			

<p>ACTIVITY 3.3.4.1: Identify organizational development opportunities from the strength of the Network</p>	<p>PRIME: Strategy and Planning Committee</p>	<p>PERFORMANCE INDICATOR: Continuous Identification of opportunities</p>	<p>TARGET: Ongoing</p>
<p>SUB STRATEGY 3.3.5: To secure adequate resources for the network from international donors</p>			
<p>ACTIVITY 3.3.5.1: Identify and attract financial resources to facilitate Network operations</p>	<p>PRIME: Strategy and Planning Committee</p>	<p>PERFORMANCE INDICATOR: Amount of Funds Received</p>	<p>TARGET: \$5 Million by Dec 2009</p>
<p>ACTIVITY 3.3.5.2: Initiate and nurture a friends of the network support group</p>	<p>PRIME: Communication and Outreach Committee</p>	<p>PERFORMANCE INDICATOR: Friends Support Group Established</p>	<p>TARGET: Ongoing</p>